

17 October 1978

MEMORANDUM FOR: All RMS Offices

FROM:

Deputy to the DCI for Resource Management

SUBJECT:

Volume I - FY 1980 Congressional Justification
Books (CJBs)

1. Each office is being asked to prepare portions of several significant and related documents, among them FY 1981-1985 Policy Guidance, the DCI's Annual Report, the presentation of the FY 1980 NFIP Budget to OMB and, the subject of this memorandum, the FY 1980 Congressional Justification Books. I am particularly interested that these documents be compatible, consistent and, where necessary, repetitive.

2. The format of Volume I of the the FY 1980 CJBs has been changed this year to conform with suggestions made by the Congressional Committee staffers with whom we consulted. They expressed an interest in having both a "state of intelligence" statement as well as a description of intelligence problems to set the stage for the budget specifics. Actually these are the sort of introductions that serve our purpose best. I want to ensure that this volume presents a marketable Community product. In many cases it is the only volume that busy Congressmen have an opportunity to read. I would like it to be an accurate, clear and concise statement of our FY 1980 budget request.

3. Attached for appropriate action or comment, if you would like to make suggestions, is an outline of Volume I which indicates office responsibilities. John Stout of PBO will integrate your contributions. Please forward to him, by c.o.b. 19 October, the name of someone in your office with whom he can discuss further details.

Attachment

As stated--outline
of Volume I, CJB

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Attachment

CJB Volume I -- Proposed Outline

I. PREFACE

How much we want and what are our major FY 1980 funding requests; this is the DCI Statement (PBO).

II. INTELLIGENCE OVERVIEW

State of Intelligence Today (PGO)

Description of the past year's accomplishments and successes (PGO)

Description of Intelligence problems; this sets the stage for our budget submission (PGO).

III. FUNCTIONAL PRESENTATIONS (CDU's) (PBO)

IV. SPECIAL AREAS (This section to contain a description of problems of interest to the Congress)

National/Tactical Interface (PBO/PGO)

Automatic Data Processing (IRO)

NFIP Manpower Problems (PBO)

Indications and Warning (PAO)

(PAO)

(PAO)

V. CONGRESSIONALLY DIRECTED ACTIONS (CLLO)

VI. RESOURCE EXHIBITS (PBO)

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STAT

DCI/IC/RM

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- 1 - D/DCI/CT
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- 1 - SA/DCI/RM
- 1 - EO/DCI/RM
- 1 - D/CLLO
- 1 - A-D/PAO
- 1 - A-D/PGO
- 1 - D/OPBD
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